



5th May 2022

Re: Welcome from the transition lead

Dear Parent/Carer

Firstly, a massive welcome to Rushcliffe Spencer Academy. We are really looking forward to getting to know your child in the coming months and hopefully meeting them in person prior to when they start in September.

I would like to introduce myself as the Assistant Principal with the responsibility for transition at Rushcliffe. My role is to ensure a smooth transition for your child from primary to secondary education and to ensure they receive the best possible induction to the school. Transition from primary to secondary education is a special time for your child. It marks the significant move from a small school setting to a much larger one and Rushcliffe recognises that this can be an exciting, yet sometimes anxious, time for your child.

I am delighted to inform you that the transition process at Rushcliffe is well underway and that staff are working hard to ensure it is completed as smoothly as possible. As a school we have a strong and successful induction programme that we are proud of, and believe forms a strong foundation for which children can shine brightly. I am certain that many of you will have questions about the school. We currently ask that you take note of these, as I am optimistic that they will be answered in the information to be shared in the coming weeks and months. During this time, you can expect to receive regular communication from the school. As I am sure you will expect, there is a significant amount of information to share and we feel it is best to do so little by little instead of potentially overwhelming you with all the information in one go. For now, our main focus is working with the primary schools to gather as much information as possible on your child and their needs, whilst keeping you informed along the way. Please also note that there will be the opportunity further along the transition timeline for you to ask any questions.

I am pleased to say that this year's initial induction day will take place on Wednesday 13th July. This event will involve the year 6 students spending the day at the school and spending considerable time with their future form tutor before sampling some lessons. The induction day is followed by an induction evening for parents, where you will have the opportunity to meet the school staff and more specifically those involved in the transition process.

Lastly, some feedback from parents previously has been that the transition information shared is lengthy. The information shared is always important and I would encourage you to read it all in your own time, however to assist with this I will also summarise each correspondence at the end.

Yours faithfully

Lyndon Crawley
Assistant Principal

Summary Page

- Welcome
- Introduce Mr Crawley as Assistant Principal for Transition
- Transition started and we are communicating with primary schools
- Please don't email Rushcliffe with questions yet. Future information will answer your questions and, if not, there will be opportunity for questions later in the transition timeline
- Induction Day and Evening are planned for Wednesday 13th July

Actions needed by parents/future pupils:

- Take note of Wednesday 13th July as the Induction Day and Evening.