



13th September 2021

Dear Parents / Carers

I would like to invite you to the Rushcliffe Spencer Academy Open Evening on Thursday, 30th September 2021. The purpose of the evening is to give you and your child an opportunity to:

- Meet the Principal and staff.
- Have a tour of the school.
- Receive information about the different subject areas.
- See what opportunities we can offer your child.
- Ask questions about the curriculum and pastoral systems.

Historically this event has always been extremely busy and this year we expect the same again. Therefore, to accommodate the large number of attendees we have organised the evening into three sessions with varying start times. Each session will consist of a presentation about life at Rushcliffe, and a guided tour of the school, led by a student from the 6th form and accompanied by some year 8's.

The presentation and tour combined will last approximately 75-90 minutes. Please note that the only way to visit subjects and staff is on a guided tour and these will be organised at the end of the presentation.

The timing for the sessions is below and these will start promptly, with no admittance after the presentation has started. With this in mind please be aware that our car park only has a limited capacity and finding a space will often prove difficult, resulting in delays. Please take this into account when making travel arrangements for the evening.

Session 1 – Arrival at 16:50 for a 17:00 start: LINK: <https://www.eventbrite.co.uk/e/170273311057>
Session 2 – Arrival at 17:20 for a 17:30 start: LINK: <https://www.eventbrite.co.uk/e/171310844347>
Session 3 – Arrival at 17:50 for a 18:00 start: LINK: <https://www.eventbrite.co.uk/e/171312429087>
The open evening will conclude at 19:15.

Please be aware that attendance to this event is only permitted by prior booking. Booking is made using the link above (Next to each start time) and admittance on the evening is via proof of booking only. Tickets will be available from 19:00 on Thursday 16th September until 19:00 on Wednesday 29th September.

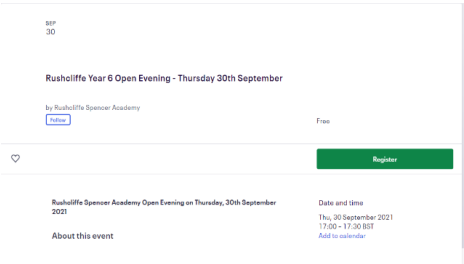
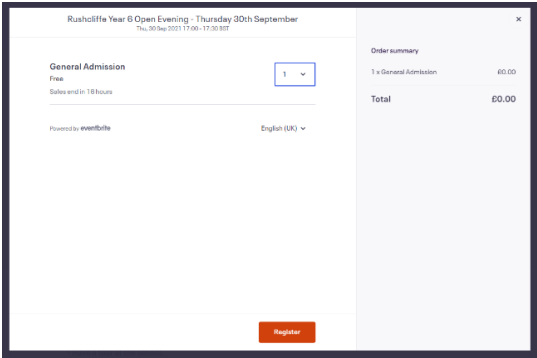
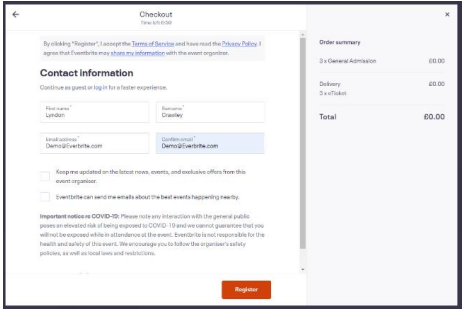
Lastly, whilst COVID restrictions are much less prevalent, we welcome you to wear a face covering on the evening and be respectful of staffs' personal space. Only one tour group will be permitted into any one room at a time, so please do be patient.

We hope you can make it and look forward to welcoming you.

Yours sincerely

Mr L Crawley
Assistant Principal

Help Sheet

Step :	Instructions	Support
1	<p>Click the link for the session time you wish to book onto. <i>Tickets will be available from 19:00 on Thursday 16th September until 19:00 on Wednesday 29th September.</i></p>	<p>Session 1 – Arrival at 16:50 for a 17:00 start https://www.eventbrite.co.uk/e/170273311057</p> <p>Session 2 – Arrival at 17:20 for a 17:30 start https://www.eventbrite.co.uk/e/171310844347</p> <p>Session 3 – Arrival at 17:50 for a 18:00 start https://www.eventbrite.co.uk/e/171312429087</p>
2	<p>A web page will open that looks like the one -----></p> <p>Then press the green button that displays the word 'Register'</p>	
3	<p>Select the number of tickets you require. This will be between 1 and 4. Please only select the amount you are planning to use, as numbers are limited.</p> <p>Then select 'register'</p>	
4	<p>You will then be prompted for your details: First name: Surname: Email Address: Confirm Email Address</p> <p>Click 'register'</p>	
5	<p>You will be notified 'Thanks for your order'</p> <p>An email of the tickets will immediately be sent to you.</p> <p>Please have this available to show on the evening.</p>	